

**From:** [Oldroyd, Shelby Q.](#)  
**To:** [Kwiek, Jesse](#); [Rappleve, Chad](#)  
**Cc:** [Daniels, Charles](#); [Haddad, Deborah](#); [Vankeerbergen, Bernadette](#)  
**Subject:** Microbiology 5270 and 5161  
**Date:** Friday, September 21, 2018 3:30:00 PM

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Dear Professors Kwiek and Rappleve,

On Monday, September 10, the Natural and Mathematical Sciences Panel of the ASC Curriculum Committee reviewed a new course proposal for Microbiology 5270 and a course revision for Microbiology 5161. Please find below the Panel's feedback for these courses.

- Microbiology 5161 (course change; change from H to non-H) approved with recommendations:
  - The panel has some recommendations regarding undergraduate grading for the course:
    - Undergraduate grades are solely determined by exams. The Panel recommends adding homework or other low-stakes assessment for undergraduates. Low-stakes assessment would likely be beneficial to undergraduate students.
    - The panel recommends having a graded assignment before the 4<sup>th</sup> Friday of the semester (the last day to drop without receiving a W). Students should be able to gauge their performance in the course before this date.
    - The panel also recommends clarifying whether the final exam will be cumulative and if it will cover the graduate presentations from the final two weeks of class.
  - The panel recommends indicating under the email policy that questions are welcome in office hours as well as before and after class.
- Microbiology 5270 (new course) approved with recommendations:
  - The panel recommends having an assignment due and graded before the last day to drop without receiving a W (the 4<sup>th</sup> Friday of the semester) so students can gauge if they are prepared for the course. The panel recommends adding homework or moving the exam before the drop date.
  - The course title listed for Pharmacy 4000 in the pre-requisites is incorrect. The correct title is "Molecules to Medicines I: An Integrated Approach to the Pharmaceutical Sciences"
  - Indicate if the final will be comprehensive and if it will include information from the presentations.
  - Will the meeting days with presentations be paired with lectures from the professor? It may be difficult to sustain student interest in the material if there are 12 consecutive classes of student presentations. The panel recommends splitting up the presentations or allowing some students to do alternative projects (e.g. videos or slideshows) that may be viewed outside class.

Microbiology 5270 and 5161 will continue through the approval process.

Should you have any questions about the feedback of the Panel, please feel free to contact Charles Daniels (faculty Chair of the NMS Panel; cc'd on this e-mail), or me.

Best wishes,  
Shelby

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